

**OHBSweden is a provider of space systems and develops, builds, tests and operates satellites for space missions within communications, earth observation, space research and exploration. We deliver satellites and sub-systems for Low-Earth-Orbit, geostationary and interplanetary missions.**

**Our Project Control & Contracts group is now looking for a new**

## **Contracts Manager**

### **Responsibilities:**

In your work you will be responsible for establishing contract documentation for our procurement of satellite equipment. You will have a leading role in negotiations with suppliers in Europe and globally with regard to the required contractual framework. You will also be responsible for the negotiation and follow-up of customer contracts and be an integrated part of a project team. As the responsible person for handling of all types of contractual documents, you are expected to:

- Be responsible for the contractual framework for ongoing projects
- Drive contractual negotiations
- Manage Non-disclosure agreements
- Maintain and further develop internal processes with respect to contract management
- Act as an internal expert with respect to Swedish legislation

### **Qualifications:**

We are looking for candidates with a University degree, currently working with contract management in complex technical projects. Also, the successful candidate has several years of experience from negotiations with both customers and suppliers as responsible for the contractual parts.

We expect you to have excellent ability to reach agreements and results and driven by creating long-term relationships with external parties. Further, you are confident about working independently yet having good ability to work in a team and to drive processes forward.

We assume that you are fluent in English and have good working knowledge of the Swedish language.

Due to export control regulations, an employee in this position is required to have citizenship within the EU or NATO.

For further information, please contact the recruiting manager [mats.rieschel@ohb-sweden.se](mailto:mats.rieschel@ohb-sweden.se)

Please enter your application [here](#) before February 15<sup>th</sup>, 2020. Thank you!

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